



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
(A State University established by the Govt. of NCT of Delhi)
Sector-16-C, Dwarka, New Delhi-110078
Academic Branch



Notification No. 80/2025

F. No. IPU-7/ DI(Academic)Offline Counselling/2025/ 645

Dated: 11/06/2025

SCHEDULE OF 2nd COUNSELLING FOLLOWED BY OPEN HOUSE COUNSELLING
: 2025-26

Lateral Entry to Bachelor of Technology (L.E. B.Tech) for B. Sc. Graduate
(CET Code-129): OFFLINE COUNSELLING

Venue of Counselling: Guru Gobind Singh Indraprastha University,
Sector 16 C, Dwarka, New Delhi-110078.

1. All the eligible candidates for the programme Lateral Entry to B. Tech. (Code 129) for B.Sc. Graduate (CET 2025 qualified) candidates, whose names appeared in the merit list, drawn on the basis of CET 2025, shall report in person for 2nd counseling for 'Verification of Documents' and for 'Allotment of Seats', at the venue of counseling on the date and time mentioned below as per their Category and Rank. Details are as below:

Verification of Documents and Allotments of Seats

Date	CATEGORY	Time
18.06.2025	<u>"Verification of Documents and Allotments of Seats"</u> All the eligible candidates for the programme Lateral Entry to B. Tech. (Code 129) for B.Sc. Graduate (CET 2025 qualified) candidates, whose names appeared in the merit list, drawn on the basis of CET 2025, shall report in person for 2 nd counseling for ' Verification of Documents ' and for ' Allotment of Seats '. Rank 1 onwards	11:00 am
	<u>OPEN HOUSE COUNSELLING/SPOT ROUND COUNSELLING, if required</u> <u>(refer sub point (i) of Para 10 below)</u>	12:00 noon

- a) Allotment of Seats will stop as and when the seats get filled up.
- b) A candidate belonging to any sub-category is also eligible to secure admission in General / Unreserved Category of his/her respective Region, purely on the merit of CET.
- c) Allotment of Seats will stop as and when the seats gets filled up. The Counselling for the seats reserved for any region/category shall be stopped as and when the seats in /of such category/region are filled up.
- d) The conversion of seats reserved for SC, ST, OBC to General Category shall be done only after the completion of 2ND counseling for reserved categories. However, while converting the seats, any unfilled seats reserved for ST Category will be offered to SC Category and vice versa and only after that the conversion of the reserved category seats shall be effected.
2. Candidates are directed to refer University Notification No. 30/2025, IPU-7/DI(Academic)/Misc/2025/456 dated 13.05.2025, vide which important instructions for candidates claiming reservation & clarification for the admissions in Reserved Categories was notified.

3. Seat Allocation in Delhi and Outside Delhi Region

For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Bachelor's Admission Brochure 2025-26.

4. Eligibility Criteria for Programme- Lateral Entry to Bachelor of Technology (L.E. B. Tech.) for B. Sc. Graduate (CET Code-129) :

B.Sc. Graduates with 60% marks in aggregate* with pass in Mathematics as a subject from any recognized University. Admissions Criteria: Applicants must appear in the CET conducted. The admissions would be based on the merit / rank in the CET.

*For Prog. Code 129, the aggregate for B.Sc.(Honours) candidates shall be defined as the aggregate percentage of papers counted / considered for the award of the Honours.

5. Offline Counselling Procedure

Candidates shall please refer to the Chapter 8: 'Offline Counselling Procedure' Part-A, Bachelor's Admission Brochure 2025-26.

6. Fee

Bank Draft(s) of Rs. Rs.96,000/- towards Seat Acceptance/Part Academic Fee is required at the time counselling in favour of Registrar, Guru Gobind Singh Indraprastha University, payable at Delhi. The candidate will write his name, date of admission, phone, address, mobile no, name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s). Balance fee (if applicable) shall be paid by the candidate at the allotted institute.

The students who take admission in first counselling would be allowed to exercise the option to change the programme/institute in the second counselling, within the ambit of the programmes/institutes included in the specific Programme Code after depositing an additional sum of Rs. 5,000/- in the form of a fresh Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi.

Documents Required for Verification and Allotment of Seats (alongwith a set of photocopies):

- a) Four passport sized photographs
- b) CET Rank Card/Merit Order of CET-2025 (copy)
- c) CET-2025 Admit Card (in original) 2025.
- d) CET 129 Filled Registration form.
- e) Filled Admission verification form as per Appendix 6 of Part F of Admission Brochure 2025-26.
- f) Filled Preference sheet as per Appendix 11A of Part F of Admission Brochure 2025-26.
- g) Proof of date of birth (10th Class Mark-sheet & Certificate) (Original and Photocopy)
- h) Mark-sheets / Certificates of qualifying examination:
The candidate will be required to bring the Original certificates/Mark-sheets of all the year wise or semester wise in original along with photocopy of Certificates/ Mark-sheets of qualifying examination.
- i) For Distance / Open Learning Cases:
In case of students who have passed the qualifying examination through distance / open education system of any recognized University / Board / Institution, the necessary documentary evidence related to location of his / her study center i.e. study center proof, certificate from the University imparting open / distance education certifying the location of the study center to be submitted.
- j) Physical Fitness Certificate:
All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per format given in Performa of Medical Certificate in given in Part-F in Admission Brochure 2025-26 (As per Appendix 5).
- k) Result Awaited: candidates seeking admission as result awaited candidate must have to submit Appendix 4 of Part F of Admission Brochure 2025-26.

- l) Conduct and Character Certificate in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted officer in Original, not more than 06 (six) months old.
7. The candidates seeking admission under reserved categories, must have to mandatorily bring the entitled supporting certificate in his/her name. The Candidates for further details **must read Chapter 6 (Reservation Policy)** of respective Admission Brochure 2025-26.
- (A) All reservation category candidates who are seeking admission in reserved category in SC / ST / DEF / PWD/KM must bring their reservation certificate (the caste/category certificate should invariably be in the name of candidate himself/herself and not in favour of respective parents/ guardians) in original along with the self-attested photocopy of the certificate for claiming seat against the reserved category.
- (B) Reserved Category Candidates who fail either to bring documents as per notified schedule or whose documents are not in order will **forfeit his/her right for the reserved category claimed** and will automatically be converted to General Category as per University rules.
- (C) The required Certificate(s) for reserved categories / classes will be essential at the time of the counselling / admission and no provisional admission shall be admissible for want of caste/category certificate from the local competent authority. Further, the caste / category certificate should invariably be in the name of the candidate himself / herself and not in favour of respective parents / guardians.
8. It is the sole responsibility of the candidate to ensure that they fulfill the minimum eligibility criteria in the programmes they seek admission; the correctness of the details filled with respect to Region; Category or any other such details for allotment of seat. If at any stage of admission procedure the information furnished by the candidate is found to be incorrect or untrue the admission to the programme shall be cancelled and the fees will be forfeited.
9. Region wise and Category wise seat matrix shall be displayed at the time of counseling.
10. Procedure for Second Counselling
- a) The second counselling will commence from rank one onwards for all categories/programmes (for seats vacant) and the seats will be allotted strictly on the basis of merit of the candidates. Such candidates, who were absent in the First Counselling will also be permitted to attend the second counselling against the resultant vacancies.
- b) A candidate who fails to appear in person on the notified date and time for counselling, shall forfeit his/her claim for the seat which could be offered to him/her, had he/she been present on his/her turn.
- c) A candidate who has taken admission in the 1st counselling but reports late on the scheduled date and programme, he may be considered by the admission officer for change of programme/institute for a seat available at that time, subject to the certificate by admission officer that there is no violation of rank on the seat being vacated by this candidate.
- d) Candidates who got admission during First Counselling are also advised to attend Second Counselling if they wish to change the programme/institute on the basis of their merit against the available vacant seat(s).
- e) The students who take admission in first counselling would be allowed to exercise the option to change the programme/institute in the second counselling, within the ambit of the programmes/institutes included in the specific Programme Code after depositing an additional sum of Rs. 5,000/- in the form of a fresh Demand Draft in favour of Registrar, Guru Gobind Singh Indraprastha University payable at Delhi. However, this change of programme/institute will be allowed only if the candidate reports on the scheduled venue, date and time, (subject to availability of seats) or else he/she will not be allowed to exercise this option and shall forfeit the right of change of programme/institute for which the University will not be responsible. No change shall, however, be permitted for a programme for which a separate Entrance Test has been conducted by the University.
- f) A candidate, who fails to exercise the option in person during Second Counselling, shall forfeit his/her right for a vacant seat even if he or she had higher rank, for which the University will not be responsible.
- g) The students having taken admission in second counselling would not be allowed to change the programme/institute in the subsequent days of 2nd Counselling, if any. In the interest of the students, it is advised that they should carefully select the programme/institute before taking

admission in the second counselling. Candidates once enrolled in the University at the end of counselling will not be considered for admission through Management Quota.

- h) The rest of the procedure for Second Counselling shall remain the same as followed during the first counselling.
- i) **Open House Counselling / spot counselling:** Counselling on the Open Day will be held only if any seat(s) remains vacant after two rounds of counselling. The said seat(s) will be offered on that day to the qualified candidate(s) in order of merit. The seat(s) shall be offered to the qualified candidate(s) in order of merit irrespective of his/her Region provided he/she has reported for counselling on that day. A transfer fee of Rs. 5000/- shall have to be deposited by the candidate for change of seat, if already admitted in the programme of study of the concerned CET.
- j) De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota Seats and Vice Versa: in the Offline counseling, seats reserved for Outside Delhi Category will be converted to Delhi Category and Vice Versa during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counseling has been completed in the respective region). It is clarified that no such conversion will be allowed during 1st counseling. Thereafter, seats remaining vacant shall be converted into general category.
- k) The classes for the Academic Session would commence w.e.f. 1st August, 2025. All the candidates who get admission in First & Second Counselling must report to their respective Institutes/ University Schools of Studies as per schedule to be notified on the University website.

11. FEE REFUND:-

Refer Chapter 12 of Admission Brochure 2025-26.

12. Reporting: Schedule of Reporting to the Concerned School/USS will be notified later on.

13. Institutes are required to submit a certificate within two days to the Admission Branch after the reporting schedule of a particular Round of Counselling stating that all documents (i.e. qualifying exam eligibility, reserved category certificate etc., payment of balance part academic fee) of allotted candidates in their USS/Institute have been verified and they are found eligible.

14. **Rest of the terms and conditions will remain as mentioned in the UG Admission Brochure 2025-26.** All the candidates who wish to participate in the Offline Counselling for admission are advised in their own interest to visit the University website www.ipu.ac.in as well as the online admission website <https://ipu.admissions.nic.in> for regular updates. Candidates are also advised to refer Admission Brochure 2025-26 for more details.

(Prof. Udayan Ghose)
Director- Incharge (Academic)

Copy to:

1. Controller of Finance, GGSIPU, for kind information and needful.
2. Controller of Examinations, GGSIPU for kind information
3. Assistant Registrar (Accounts), GGSIPU, to depute an official at the counselling venue for collection of Demand Drafts.
4. Section Officer (Accounts), to depute an official at the counselling venue for collection of Demand Drafts.
5. PRO, GGSIPU with a request to display Counselling / Admission Schedule on the University's Notice Board (s).
6. In-charge, UITS, with the request to upload the schedule of Counselling on University's website.
7. AR to Hon'ble Vice Chancellor, GGSIPU for information of Hon'ble Vice Chancellor.
8. AR to Registrar, GGSIPU for information of Registrar.
9. Guard file.

(Dr. Vijay Kumar)
Deputy Registrar (Academic)